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To: Councillor Al-Samarai, Convener; Councillor Delaney, Vice Convener; and Councillors Clark, Graham, Henrickson, Lawrence, MacGregor, McLeod and van Sweeden.

Town House,
ABERDEEN 4 November 2024

LICENSING COMMITTEE

The Members of the **LICENSING COMMITTEE** are requested to meet remotely **on MONDAY, 11 NOVEMBER 2024 at 2.00pm.**

ALAN THOMSON
INTERIM CHIEF OFFICER - GOVERNANCE

BUSINESS

DECLARATIONS OF INTEREST AND TRANSPARENCY STATEMENTS

1.1 Declarations of Interest and Transparency Statements

DEPUTATIONS

2.1 Deputations

COMMITTEE REPORTS

3.1 Wheelchair Accessible Vehicle Exemptions on Medical Grounds -
CORS/24/311 (Pages 3 - 6)

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ABERDEEN CITY COUNCIL

COMMITTEE	Licensing Committee – Special Meeting
DATE	11 November 2024
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Wheelchair Accessible Vehicle Exemptions on Medical Grounds.
REPORT NUMBER	CORS/24/311
EXECUTIVE DIRECTOR	Andy MacDonald
CHIEF OFFICER	Alan Thomson/Vikki Cuthbert Interim Chief Officers Governance
REPORT AUTHOR	Sandy Munro
TERMS OF REFERENCE	Licensing Committee - 3

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide clarification in relation to the Licensing Committee’s requirements for medical evidence when considering exemptions to the Wheelchair Accessible Vehicle policy on medical grounds.

2. RECOMMENDATION

That the Committee:-

- 2.1 approve the requirements outlined in paragraph 3.2 of this report for medical evidence when requests for exemptions to the Wheelchair Accessible Vehicle policy are being made on medical grounds.

3. CURRENT SITUATION

- 3.1 The Licensing Committee has a policy that all new applications for a taxi vehicle licence require to be for a Wheelchair Accessible Vehicle (WAV). The Licensing Committee determines requests from taxi and private hire licence holders for exemptions to be granted to the Wheelchair Accessible Vehicle policy on medical grounds. The Licensing Committee has noted that a number of such requests have been made recently and wishes to provide clarification as to the medical evidence which is likely to be acceptable to the Licensing Committee.
- 3.2 In order to ensure consistency and fair and transparent decision making by the Licensing Committee when dealing with such requests, it is suggested that any medical evidence submitted in support of an exemption request must clearly state that it is the opinion of the medical professional that the type of vehicle is causing or exacerbating the medical condition.

3.3 This will also ensure that an exemption from the WAV policy is only granted in cases where it is the appropriate solution, as opposed to a personal exemption from assisting passengers, or a change of licence type to private hire where no WAV requirement exists.

4. FINANCIAL IMPLICATIONS

4.1 There are no direct financial implications from the recommendation of this report.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from the recommendation of this report.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no environmental implications arising from the recommendations of this report.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	N/A			Yes
Compliance	N/A			Yes
Operational	N/A			Yes
Financial	N/A			Yes
Reputational	N/A			Yes
Environment / Climate	N/A			Yes

8. OUTCOMES

8.1 There are no links to the Council Delivery Plan

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	New Integrated Impact Assessment has been completed
Data Protection Impact Assessment	Not required
Other	None

10. BACKGROUND PAPERS

10.1 None

11. APPENDICES

11.1 None

12. REPORT AUTHOR CONTACT DETAILS

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